

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER:: WEST KHASI HILLS DISTRICT
NONGSTOIN.

CORRIGENDUM

This is for general information that the advertisement No. ND/DSC.761/2017/Pt.IV/3, dt 10.04.2018, is read as indicated below:-

Applications are invited from genuine citizens of India (as defined in the article 5 – 8 of the constitution of India) for the following post as stated hereunder.

Sl.No.	Posts	Qualification	Scale of Pay
1	Lower Division Assistant Cum – Typist - 15 (fifteen) posts	SSLC passed and must possess typing skills and good knowledge of computer, to be ascertained through technical test.	<u>Level 5</u> In the Pay Matrix of the Revised Pay Structure of Meghalaya Fifth Pay Commission.
2	Grade IV – 27 (twenty seven) posts	Class VI (Passed)	<u>Level 1</u> In the Pay Matrix of the Revised Pay Structure of Meghalaya Fifth Pay Commission.
3	Gramsevak- 2 (two) posts	SSLC passed and must possess typing skills and good knowledge of computer, to be ascertained through technical test.	<u>Level 5</u> In the Pay Matrix of the Revised Pay Structure of Meghalaya Fifth Pay Commission.
4	Milk Collector – 1 (one) post	Matriculate	<u>Level 4</u> In the Pay Matrix of the Revised Pay Structure of Meghalaya Fifth Pay Commission.
5	Soil & Water Conservation Demonstrator (Jr-I) – 4 (four) post	i. SSLC/HSSLC passed. Shall undergo the physical test prescribe by the Appointing Authority. ii. Preferably Male Candidates iii. The successful candidates recommended by the DSC shall have to execute the bond and undergo 11 th Month Field Assistant Training Course at Conservation Training Institute, Byrnihat Meghalaya Commencing from 15.10.2018	<u>Level 4</u> In the Pay Matrix of the Revised Pay Structure of Meghalaya Fifth Pay Commission.

Candidates can apply in Online and Offline mode for the said post w.e.f. **23rd April 2018** to **23rd May 2018**

1. ONLINE

Candidates who want to apply Online are required to register themselves with District

Candidates who want to apply Online are required to register themselves with District Selection Committee (DSC) through the website <http://westkhasihills.gov.in/dsc> using valid email ID. Registered candidates can apply directly by logging into their respective account using their registered email ID.

2. **OFFLINE**

Candidates who want to apply Offline can download the Application Form from <http://westkhasihills.gov.in/dsc> and submit to the Office of Deputy Commissioner, West Khasi Hills District, Nongstoin, DSC Branch, Room No. 211/SDO Civil Sub Division, Mairang/Mawshynrut accompanied by Treasury Receipts of Rs. 100.00 (Rs. 50.00 for ST/SC). The candidates need not submit any marksheets and certificates.

Age Limit: 18 – 27 years as on 01.01.2018. Upper age limit is relaxable by 5 (five) years in case of SC/ST candidates. The date of birth to be accepted is as entered in the Matriculation/Secondary School Leaving Certificate or a certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly certified by the proper authority of the Board of School Education. Proof other than these will not be accepted. No age bar in respect of regular Government employee, who entered Government service within the prescribed age limit.

Reservation of vacancies: The reservation of vacancies is as per the existing rules of the Government of Meghalaya including for Person with Disabilities.

Online Payments: Applicant may pay the fee of Rs.100.00 (Rs.50.00 for ST/SC) using one of the following modes of payment available with the online application.

1. Internet Banking
 - SBI/Other Banks
2. Card Payment
 - SBI ATM cum Debit Card
 - Other bank ATM cum Debit Card
 - Credit Card

The candidate has to pay an additional Bank Charge, which is fixed for each Mode of payment. Candidates are advised to keep a copy of the Receipt after payment & produce at a later stage if required.

For Persons with Physical Disabilities (PWDs) Application/Examination fee is exempted subject to furnishing of Disability Certificate to the DSC.

Fees are non-refundable. Candidates are advised to go through the instructions carefully before making online payments. The DSC will not be responsible for any errors that may arise due to the negligence of the candidates.

The DSC reserves the right to increase or decrease the vacancies based on requirement.

No application will be received after the due date. In-complete application are like to be rejected.

Government Employees are to produce NOC from the appointing authority when called for Personal interview, failing which candidature will be rejected.

INSTRUCTION TO CANDIDATES FOR ONLINE APPLICATIONS

1. Candidates are required to register themselves with District Selection Committee (DSC) through the website <http://westkhasihills.gov.in/dsc> using valid email ID. The email ID will also be used for further correspondence by the office (DSC), if required. Please see the instructions given in the website for applying & payments.
2. A unique application code will be generated for each of the post applied. This application code shall be used for all future correspondence with the office.
3. The candidate has to upload recent coloured passport size photograph in JPG format with white background, along with the signature below as illustrated in the sample photo. The digital size of each file must be less than 50kb.



[Handwritten signature]

6. Request for change /correction in any particulars in the Application Form shall not be entertained after application submission under any circumstances. The DSC, West Khasi Hills District will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.
7. If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any examination or selection.
8. Candidate must appear for the written test/interview at his/her own expenses.
9. Selected candidate must be willing to serve in any interior place of West Khasi Hills.
10. Canvassing directly or indirectly will be disqualify a candidate.
11. Candidates are advised to keep track of their application and any notice relating to the examination from the website <http://westkhasihills.gov.in/dsc> D.C's office Notice Board/ SDO Civil Sub Division, Mairang/Mawshynrut regarding Rejection list, dates of written test, and issuance of e-Admit Card etc.
12. Candidates are advised to refer to the website & Notice Boards for updates.
13. Henceforth, individual Call Letters/Admit card will not be issued. Candidates are to download the Call letter/ admit card by themselves. For any reason, the candidate faces any problem; they may contact the office of the Deputy Commissioner, West Khasi Hills District, Room No. 211 for further course of action, candidates to follow instruction 12 above.
14. Candidates may also apply through cyber cafes and common service centre (CSCs) or visit No.211 in the office of the Deputy Commissioner, West Khasi Hills District for any guidance in filling the application online, or in case of any difficulty being faced for fee payment etc, if required.

MOBILE PHONES AND OTHER ELECTRONIC GADGETS ARE STRICTLY PROHIBITED IN EXAMINATION CENTRE.

[Handwritten signature]
Member Secretary
District Selection Committee,
West Khasi Hills District,
Nongstoin.

Memo.No. ND/DSC.761/2017/Pt.IV/4,

Dated Nongstoin, the 13th April, 2018.

Copy:

1. SDO Civil Sub Division, Mairang/Mawshynrut.
2. Block Development Officer, Nongstoin/Mawshynrut/Mathadrishan/Mairang.
3. The District Informatics Officer, NIC Nongstoin, you are requested to upload in the District Portal.
4. Office Notice Board.

[Handwritten signature]
Member Secretary
District Selection Committee,
West Khasi Hills District,
Nongstoin.