

GOVERNMENT OF MEGHALAYA
APPLICATION FORM FOR SCHEDULED CASTE/TRIBE CERTIFICATE
UNDER eDISTRICT MMP FOR FC/PFC/CSC etc.
(Please use **CAPITAL** letters to fill in the application form)



A. Application Details

1. Application for ST-SC Certificate SC ST
2. Name of the Office to whom application is made:

B. Applicant Details:

1. Applicant's Name in Full: *(Shri/ Smti/Kumari)

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(First Name) (Middle Name) (Last Name)

2. Alias (if any) : _____
3. Gender *: Male Female Others
4. Previous Name (if changed) : _____
5. Maiden Name / Birth Name (if any): _____
6. Date of Birth *: (dd/mm/yyyy)
7. Age *: _____ 8. Place of Birth : _____
9. Caste/ Tribe *: _____ 10. Nationality *: _____
11. Religion *: _____
12. Mobile No. *: _____ 13. E-mail : _____
14. EPIC No. : _____ 15. Aadhaar Number : _____
16. Date of Entry to Meghalaya: (dd/mm/yyyy) (Fill 16 & 17 if applying for SC Certificate)
17. Place resided before entry into Meghalaya: _____
18. Whether staying in Rented House?* Yes No 18.b If Yes, Name of the House Owner* _____
19. Present Occupation: * Student Govt. Servant Non. Govt. Servant Business Unemployed
(If Govt. Servant or non-Govt. Servant) Name of Organization* _____ Designation* _____ Place of Posting* _____

C. Permanent Address:

20. State *: _____ 21. District *: _____
22. Village/ Town*: _____ 23. Locality *: _____
24. Sub-Locality : _____ 25. Nearest Landmark : _____
26. Post Office *: _____ 27. Police Station/ Outpost *: _____

D. Present Address: Same as address above Yes

28. State *: _____ 29. District *: _____
30. Village/ Town*: _____ 31. Locality *: _____
32. Sub-Locality : _____ 33. Nearest Landmark : _____
34. Post Office *: _____ 35. Police Station/Outpost*:

E. Parents/Guardian Details:

36. Father's Name in Full (Shri/Dr./Lt.):* _____
38. Father's Nationality*: _____
39. The community of Father *(Tick): SC ST General 39.b. Caste/Tribe _____
40. Father's Religion *: _____
41. Mother's Name in Full (Smti/Dr./Lt.):* _____
42. Mother's Nationality *: _____
43. The community of Mother*(Tick): SC ST General 43.b. Caste/Tribe _____
44. Mother's Religion *: _____
46. Guardian's Name in Full (Shri/Smti/Mr/Mrs/Dr): _____
47. Self/Father's /Mother's /Guardian's EPIC No.*: _____

F. Migration Details: (If applicable)

47. Have you migrated from another state *: Yes No
(Fill up below details 48-56 only if you have selected "Yes" in Sl no.47 above)

48. Applicant filling for ST/SC Certificate based on whom : Father - Mother

49. State/UT *: _____ 50. District *: _____

51. Village/Town *: _____ 52. Locality *: _____

53. Caste/Tribe *: _____ 54. Certificate No. *: _____

55. Scheduled Tribe/Caste Issuing Authority *: _____

56. Date of Issuance of Certificate *: (dd/mm/yyyy)

G. Details of Adoptive Parents : Same Parent's Details as above : (If applicable)

57. Whether Adopted *: Yes No

(Fill up below details 58-65 only if you have selected "Yes" in sl no 57 above)

58. Father's Name *: _____

59. Mother's Name *: _____

60. State *: _____ 61. District *: _____

62. Village/Town *: _____ 63. Locality *: _____

64. Caste/Tribe *: _____ 65. Religion *: _____

H. Declaration:

This is to certify that the information furnished as above are true to the best of my knowledge and belief and the applicant would be liable for prosecution if found otherwise.

Date:

Place:

Signature of the Applicant

1. All columns marked with * are mandatory fields and must be filled in
2. Please refer the checklist for documents to be enclosed along with application form
3. In case, the applicant is minor, EPIC of father/mother should be submitted
4. The Recommending Officer should give due importance while certifying in the application form and they shall be liable to any action deemed fit by the Government in case of false recommendation.

For Office Use: Checks before accepting the application

- 1) All mandatory fields are filled in properly
- 2) Signature of applicant & date of submission is mentioned

Verified & Accepted by:

Date:

CSC/PFC Token No:

Signature of Receiving Assistant with Date

Mandatory Enclosures for-Scheduled Caste/Scheduled Tribe Certificate :

1. Passport Size Colour photograph.
2. Birth Certificate/SSLC Admit Card
3. Any One of Residential Proof (Ration Card/ Land documents/EPIC/Electricity Bill/Telephone Bill)/Any Government Certificate
4. ST/SC Certificates of Parents, in case applicant is minor
5. If adopted, Adoption documents (Court order/Registered Adoption deed)
6. In case of Migration, ST/SC Certificate from the migrating state
7. Father's /Mother's /Guardian's or Applicant's EPIC is Mandatory

Note :- All enclosures should be self- attested

GOVERNMENT OF MEGHALAYA
Acknowledgement Receipt from PFC/CSC Operator in eDISTRICT MMP

Service Applied for: Certificate for Scheduled Caste/Scheduled Tribe

Name of Applicant:

CSC/PFC Token No:

CSC/PFC Location:

Signature of Receiving Person

Date of form submission