GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER:: WEST KHASI HILLS DISTRICT
NONGSTOIN

Advertisement No.NDG.2/80/Vol.II/2, Dated Nongstoin,the 26th November, 2015.

Applications in Standard forms are invited from the candidates who are the citizens of India (as defined in the article 5 – 8 of the constitution of India) for the following posts as stated hereunder:

1. Lower Division Assistant : 8 (eight) Nos.
   Educational qualification:SSLC passed or above and must possess typing skills and good knowledge in Computer.
   Scale of pay: 9200-230-10810-EB-300-13510-410-18020/-

2. Grade IV - 18 Nos.
   Educational qualification: Class VI passed and above.
   Scale of pay : Rs.6500-160-7,620-EB-210-9510-290-12,700/-

3. Gram-Sevak- 4 Nos.
   Educational qualification:SSLC passed or above and good knowledge in Computer.
   Scale of pay: 9200-230-10810-EB-300-13510-410-18020/-

4. Typist : 1 No.
   Educational qualification:SSLC passed or above and good knowledge in Computer.
   Scale of pay: 8300-210-9770-EB-270-12200-370-16270/-
5. Machinist : 1 (one) post.
   Educational qualification: Class VIII passed and above with experience certificate for operating of the following machine:
   (1)Band Saw(2)Planner(3)9 in 1 machine (4) Circulalr Saw etc alongwith a certificate holder in carpentry from ITI or any recognised training institute with 3 years experience in the trade.
   Scale of pay : 9900-250-11650-EB-320-14530-440-19370/-

Candidates applying for the above posts should submit the attested photocopies of all their marksheets, certificates, SSLC Admit Card for verifying the date of birth and other testimonials if any, right from matriculation onward. Employment Exchange registration number may be quoted in the Standard Form.

Age limit:- 18-27 years as on **01.01.2016**. Upper age limit is relaxable by 5 years in case of SC/ST candidates. No age limit for those who are already in Govt.service provided they entered service within the prescribed age limit.Candidates already in Govt.service and in service of statutory bodies should apply through proper channel.

The reservation of vacancies is as per the O.M. Dt 18.12.1972.

Application fee and Examination fee of Rs 20/- (Rs 10/- for SC/ST) should be deposited through any S.B.I. Branch by using the prescribed challan.

Challan can be downloaded from the website. It can also be xerozed or retyped however on condition that the clarity and correctness are ensured.

For the convenience of the applicants/ candidates, the District Selection Committee has linked itself to the official website of West Khasi Hills District and the following process has been set up under the DSC application section.

(1) A Challan bearing a core banking account No.32035021795 is printed on the box of a challan.
(2) This challan can be used by the candidates/applicant, for payment of their application fee.
(3) The challan can be downloaded from the website.

The last date for submission of application form is 7th January,2016.

A Candidate has the option to submit their application through the Sub-Divisional Officers Civil Mairang. They should appear for the written test as and when informed at their own expenses.

Application fee/examination fee can be paid from any branch of the State Bank of India in the country. Candidates need not to go to Deputy Commissioner Office or Treasury office for signing of a challan.

The first copy of the challan will be retained with the SBI Bank, the second copy will be attached with the application form and the third copy will be retained by the candidate. A challan shall bear the stamp and signature of an official of the State Bank of India and branch, in order to confirm the payment of fees.

For details log on to http://westkhasihills gov.in and visit the DSC application section.

Candidates/Applicants are to enclose One self addressed stamped envelop of 4cmx9cm with the Application form. Complete address is to be clearly mentioned on the envelop.

Canvassing directly or indirectly will automatically disqualify the candidate.

Note:- The No. Of vacancies specified against each category of posts is as available at present.

Secretary
District Selection Committee,
West Khasi Hills District,
Nongstoin.

No.NDG.2/80/VOL.II/2-A

Dated Nongstoin the 26th November,2015.

Copy to:-

1. The Director, Printing and Stationery Meghalaya, Shillong for favour of publication of the Advertisement in the next issue of the Gazette of Meghalaya.
2. All District Heads in West Khasi Hills. They are requested to display a copy of Advertisement in their office Notice Board.
3. All Block Development officers in West Khasi Hills. They are requested to display a copy of Advertisement in their office Notice Board.
4. The Sub-Divisional Officer (C) Mairang with a request to recieve the applications and to forward to this office.
5. The Branch manager State Bank of India Nongstoin/Mairang for favour of kind information and necessary action with a request that application/Examination fee should be deposited in correct Account Number.
6. The District Informatic Officer, Nongstoin for favour of kind information and necessary action.
7. The District Public Relation Officer, Nongstoin with a request to have the Advertisement published in 1 (one) issue of Khasi News paper.
8. All members of DSC West Khasi Hills District.
9. Office Notice Board.

Secretary
District Selection Committee,
West Khasi Hills District,
Nongstoin.