

SUPPLY BRANCH

CHAPTER 3 (MANUAL 2)

1. Shri. K.L.Tariang, IAS.
Deputy Commissioner, West Khasi Hills District, Nongstoin.
Deputy Commissioner has the Administrative and Financial Powers who is also controlling / Supervising the activities and functions of all Branches in the Deputy Commissioner (S) office nongstoin as well as being the controlling officer of the West Khasi Hills District.

NAME AND DESIGNATION OF OFFICERS & EMPLOYEES IN THE SUPPLY BRANCH.

1. Deputy Director of Supply, Nongstoin.
2. Inspector of Supply, Nongstoin.
3. Shri. N. B. Sangma, Sub- Inspector of Supply, Nongstoin.
4. Shri. T. Diengdoh, Sub- Inspector of Supply, Nongstoin.
5. Shri. U. M.Lyngdoh, Sub- Inspector of Supply, Nongstoin I/C. lifting of essential commodities from FSD/ F.C.I. Shillong.
6. Shri. W. Changread, Accountant of Supply, Nongstoin.
7. Shri. N. Nongrang, Assistant Accountant of Supply, Nongstoin.
8. Shri. D. Syiemlieh, UDA. Supply, Nongstoin.
9. Shri. B.R. Mawlong, LDA. Supply, Nongstoin.
10. Smti. D. Marbaniang, LDA. Supply, Nongstoin.
11. Smti. L. Marwein, LDA. Supply, Nongstoin.
12. Shri. P. Lyngkhoi, Peon, Supply, Nongstoin.
13. Shri. B.C. Rai, Peon of Supply, Nongstoin.
14. Shri. B. Mawkhiew, Driver of Supply, Nongstoin.

Power and Duties.

- Deputy Director of Supply, Nongstoin is looking after all the Supply Matters and he is also a Disbursing & Drawing Officer.
- Inspector and Sub-Inspector of Supply, Nongstoin are carrying out of all issue of essential commodities & Inspecting duties within Nongstoin Sardar Sub – Division.
- Accountant and Assistant Account of Supply, Nongstoin is looking after all the Account matters.
- Upper Division Assistant & Lower Division Assistant of Supply, Nongstoin are dealing in putting up files and other works of Supply matters allotted to them.
- Peon of Supply, Nongstoin are serving letters, carrying & passing files within the office and to the Officer concerned.
- Driver's duty is on driving only of the Govt. vehicle of the Supply.

CHAPTER 8 (MANUAL 7).

1. ASSISTANT PUBLIC INFORMATION OFFICER.

Sl. No.	Name	Designation	STD Code	Phone No. Office Home		Fax	Email	Address
1		Inspector of Supply, Nongstoin	0364	280226	-	-	-	D.C's office Supply, Nongstoin

PUBLIC INFORMATION OFFICER.

Sl. No.	Name	Designation	STD Code	Phone No. Office Home		Fax	Email	Address
		Deputy Director of Supply, Nongstoin	0364	280226	-	-	-	D.C's office Supply, Nongstoin

CHAPTER 10 (MANUAL 9).

1. DIRECTORY OF OFFICERS AND EMPLOYEE.

Sl. No.	Name	Designation	STD Code	Phone No. Office Home		Fax	Email	Address
1.	Shri D.Marwein.	D.D.S. Nongstoin	03654	280226	-	-	-	D.C's office Supply, Nongstoin
2.		I / S. Nongstoin	”	”	-	-	-	-do-
3.	Shri. N.B. Sangma.	S.I. (S) Nongstoin.	”	”	-	-	-	-do-
4.	Shri. U.M. Lyngdoh	S.I. (S) Nongstoin. I/C lifting.	”	”	-	-	-	-do-
5.	Shri .T. Diengdoh.	S.I. (S) Nongstoin.	”	”	-	-	-	Nongpyndeng, P.O. Nongstoin.
6.	Shri .W. Changread.	Acctt. Supply Nongstoin.	”	”	-	-	-	Mawkyrwat, P.O. Mawkyrwat.
7.	Shri .B. Nongrang.	A/A Nongstoin.	”	”	-	-	-	D.C's office Supply, Nongstoin
8.	Shri. D. Syiemlieh.	UDA.	”	”	-	-	-	Nongpyndeng, P.O. Nongstoin.
9.	Shri. B.R. Mawlong.	LDA.	”	”	-	-	-	New Nongstoin, P.O. Nongstoin.
10.	Smti. D. Marbaniang,	LDA.	”	”	-	-	-	New Nongstoin, P.O. Nongstoin.
11.	Smti. L. Marwein,	LDA.	”	”	-	-	-	New Nongstoin, P.O. Nongstoin.
12.	Shri. P. Lyngkhoi,	Peon.	”	”	-	-	-	Mawkawah, P.O. Nongstoin.
13.	Shri. B. C. Rai.	Peon.	”	”	-	-	-	D.C's office Supply, Nongstoin.
14.	Shri. B. Mawkhiew.	Driver.	”	”	-	-	-	D.C's office Supply, Nongstoin.

CHAPTER 11 (MANUAL 8)

**THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES,
INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN REGULATION.**

Sl. No.	Name	Designation	Montly Remuneration	Compensation / Compensatory Allowance	The procedure to determine the remuneration as given in the regulation.
1.	Shri. W. Changread.	Accountant	Rs. 12482/-	Rs. 5572/-	3 rd pay revision.
2.	Shri. T. Diengdoh.	Dy. I.S.	Rs. 11549/-	Rs. 5204/-	-do-
3.	Shri. U.M. Lyngdoh.	S.I. (s) I/c lifting of E/C.	Rs. 11549/-	Rs. 5204/-	-do-
4.	Shri. N.B. Sangma.	S.I. (s)	Rs. 10980/-	Rs. 4980/-	-do-
5.	Smti. D. Syiemlieh.	U.D.A.	Rs. 10279/-	Rs. 4704/-	-do-
6.	Smti. P. L. Nongbri.	A /A	Rs. 7910/-	Rs. 3710/-	-do-
7.	Shri. B.R. Mawlong.	L.D.A.	Rs. 7840/-	Rs. 3684/-	-do-
8.	Smti. D. Marbaniang.	L.D.A.	Rs. 7318/-	Rs. 3476/-	-do-
9.	Smti. L. Marwein.	L.D.A.	RS. 6095/-	Rs. 2995/-	-do-
10.	Shri. B. Mawkhiew.	Driver.	Rs. 7938/-	Rs. 3418/-	-do-
11.	Shri. P. Lyngkhoi.	Peon.	Rs. 7374/-	Rs. 3499/-	-do-
12.	Shri. B. C. Rai.	Peon.	Rs. 6953/-	Rs. 3333/-	-do-

THE BUDGET ALLOCATED TO EACH AGENCY
(PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURE AND REPORTS ON
DISBURSEMENT MADE)
FOR PUBLIC AUTHORITIES RESPONSIBLE FOR DEVELOPMENTAL, CONSTRUCTION,
TECHNICAL
WORKS.

12.1 year 2004-2005

NON - PLAN.

Sl. No.	Name of the Scheme / Head.	Activity	Starting date of the activity	Planned end date of the activity	Amount proposed	Amount sanction need.	Amount released / disbursed (no of installments)	Actual expenditure for the last year.	Responsible officer for the quality and the complete execution of the work.
1.	"3456-Civil supplies-001-Director and Administration (02) District Civil Supplies Establishment. Voted Non-Plan Sixth Schedule Part – II Areas"	01. Salaries	1-4-2004.	31-3-2005.	Rs. 23,00,000/-	Rs. 15,86853/-	RS. 15,86853/-	RS. 15,86853/-	Deputy Director of Supply, Nongstoin.
2.		02. Wages.	1-4-2004.	31-3-2005.	Rs. 10,000/-	Rs, 4,500/-	Rs, 4,500/-	Rs, 4,500/-	- do -
3.		11 Travelled Expences.	1-4-2004.	31-3-2005.	Rs. 5,00,000/-	Rs. 40,000/-	Rs. 40,000/-	Rs. 40,000/-	- do -
4.		26 Advertisement.	1-4-2004.	31-3-2005.	Rs. 10,000/-	Rs. 2,100/-	Rs. 2,100/-	Rs. 2,100/-	- do -

12.1 Year 2004-2005.

PLAN.

1.	"3456 –Civil Supplies-800-Other Expenditure-(5) –Mobile Shop on van-Plan-Voted Sixth Schedule Part-II Areas"	01. Salaries	1-4-2004.	31-3-2005.	Rs. 2,00,000/-	Rs. 96,124/-	Rs. 96,124/-	Rs. 96,124/-	Deputy Director of Supply, Nongstoin.
2.		11 Travelled Expences.	1-4-2004.	31-3-2005.	Rs. 50,000/-	Rs. 12,000/-	Rs. 11,999/-	Rs. 11,999/-	- do -

12.1

Year 2004-2005

DISTRICT FORUM

1.	“3456 –Civil Supplies-800- Other Expenditure- (11) –district Forum etc Non-Plan”.	13 Office Expenses	1-4-2004.	31-3-2005.	Rs. 2,00,000/-	Rs. 19,000/-	Rs. 19,000/-	Rs. 19,000/-	Deputy Director of Supply, Nongstoin.
1.		50 Other Charges	1-4-2004.	31-3-2005.	Rs. 20,000/-	Rs. 10,000/-	Rs. 10,000/-	Rs. 10,000/-	- do -

Commodity	Scale of issue per family per month	Prices
APL Rice	15.48 Kgs	Rs.8.94/-
BPL Rice	35 Kgs	Rs.6.15/-
AAY Rice	35 Kgs	Rs.3.00/-
Annapurna	10 Kgs	Free of Cost
Levy Sugar	4.847 Kgs	Rs.14.12
SKO	4/ltph.	Rs.8.90 Ex-Depot

Monthly current allocations to Nongstoin Sadar Sub-Division are as follows:-

1. BPL 1314.60 Qlts.
2. AAY 573.65 Qlts.
3. APL 2256 Qlts.
4. Suger 968 Qlts.
5. SC/ST 80.53 Qlts.
6. Wheat nil
7. Annapurna 169.50 Qlts.
8. S.K.O 96 Kl.

1. Scheme implemented during the year 2005-2006 and schemes of 2006-2007.....nil.
2. Allocation of fundnil.
3. List of beneficiaries.....nil.
4. Tender and purchase Notice of all work.....nil.
5. Amount utilized schemes wisenil.
6. Other important development matters.....nil.